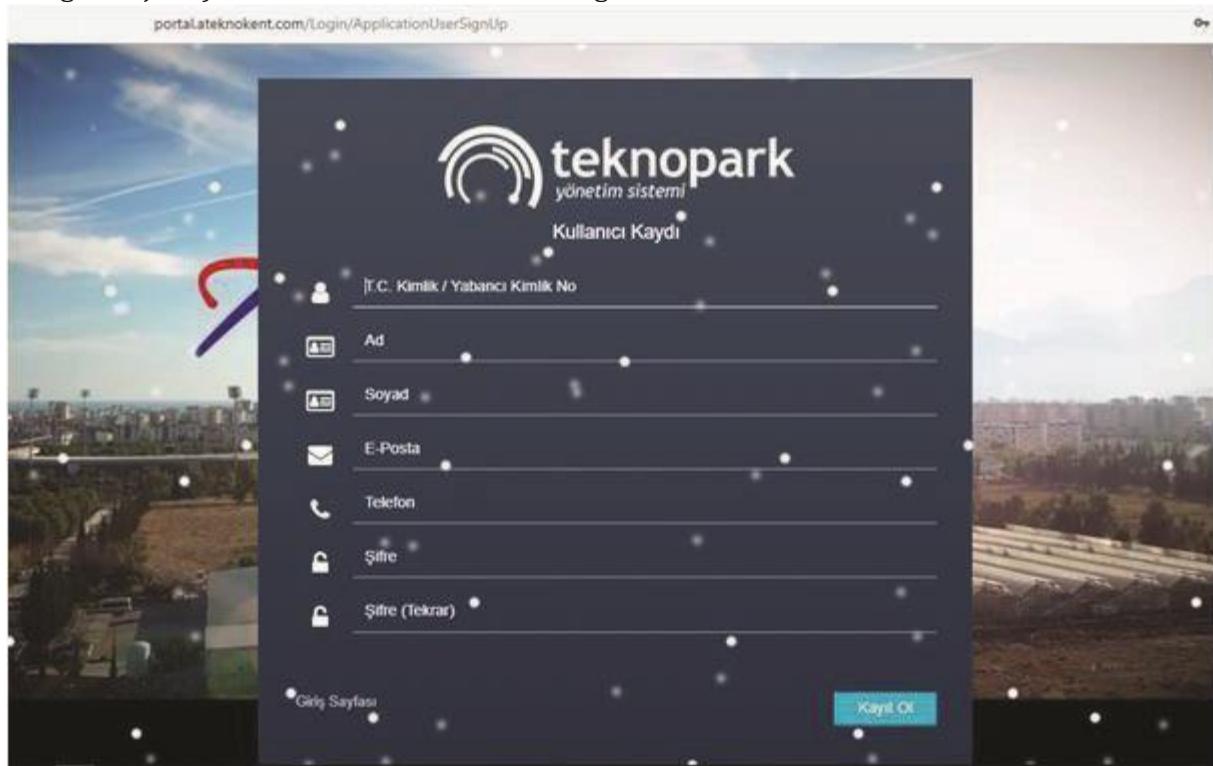




**Project
Application Guide**

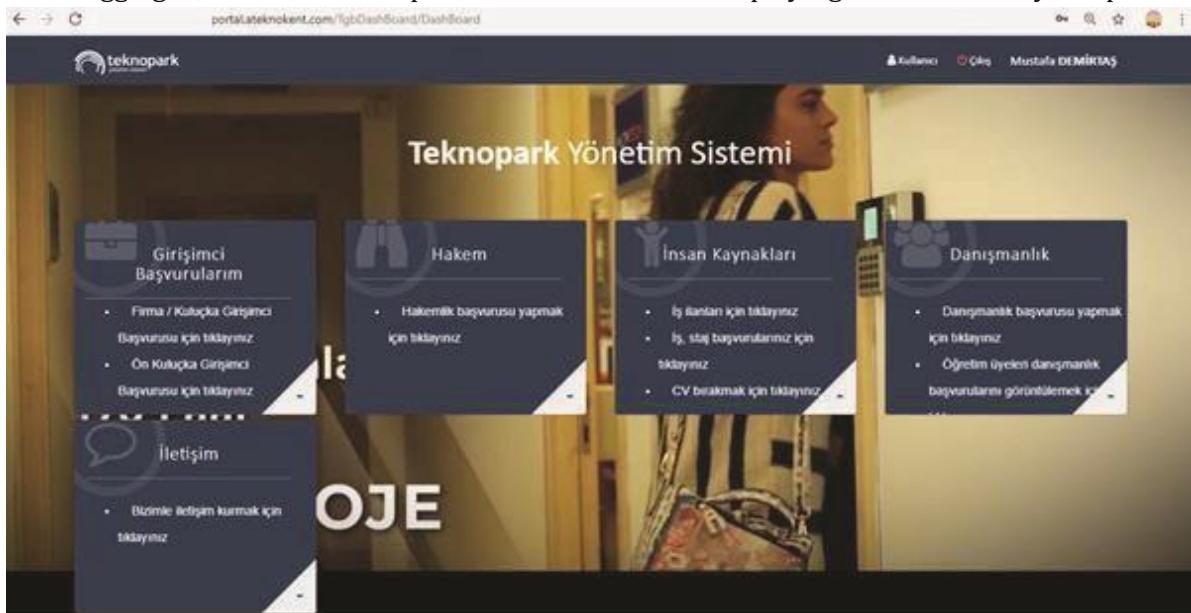
2026

Entrepreneurial/Entrepreneurial companies that will be submit in the region for the first time register on the Antalya Teknokent Portal to submit their AR-GE or Tasarım Projeleri (R&D or Design Projects) in order to be located in the region.



After the user registration is completed, an activation email is automatically sent to the registered email address by the system. (Activation emails may have been received as spam due to firewall settings in some email extensions.)

Once the user activates the registration, they can log in with the password set during registration. After logging in, the user will be presented with a screen displaying the actions they can perform.



You can start the application process by clicking on the "Firma/Kuluçka girişimci başvurusu için tıklayınız (Click to Company/Incubation entrepreneur application)" option and then selecting the "Yeni firma/Kuluçka Başvurusu Yap (Apply For A New Company/Incubation)" option.

1. Firma Genel Bilgileri (The Company General Informations)

If the relevant section is for an established company, fill in the information according to your current data. If it is for a company that has not been established yet, please fill in the information according to your personal information.

2. Planlanan Ortaklık Yapısı (Planned Shareholding Structure)

If it is an established company, fill in the information according to current informations of your company by clicking on the "Yeni Hissedar Ekle (Add New Shareholder)" section. If it is a has not been established company yet, fill in the information according to your planned shareholder informations.

3. İstihdam Edilmesi Düşünülen Personel (Personnel Considered to be Employed)

Fill in the information regarding the personnel of the company currently working on your existing projects in this section.

Enter the information according to your company's personnel type by clicking on the "Yeni personel ekle". You can learn the type of personnel from the descriptions below.

Kapsam Dışı Personel (Outsource Personnel): Personnel who are not involved in the technopark projects of the company and will not use tax exemptions.

AR-GE Personeli (R&D Personnel): Researchers, programmers, and technicians directly involved in R&D activities.

Tasarım Personeli (Design Personnel): Designers and technicians directly involved in design activities.

Destek Personeli (Support Personnel): Managers, technical staff, laboratory assistants, secretaries, workers, and similar personnel participating in or directly related to R&D or design activities.

Teknisyen (Technician): Individuals graduated from vocational high schools or vocational colleges in design, technical, scientific, or health departments, possessing technical knowledge and experience.

4. Ar-Ge Projeleri Bilgileri (Informations of R&D Projects)

Provide information about the R&D Projects conducted by your company or as an individual.

xxx İtd.şti.

Proje Adı	Bölge	Mevcut Durum	Proje Konusu	TGB'de Yürütülecek Proje mi?	İşlemler
Listelenenek öğe bulunamadı					

Yeni Proje Ekle

Firma Genel Bilgileri

Planlenen Ortaklik Yapisi

İstihdam Edilemeyen Dikkidenen Personel

Ar-Ge Projeleri

Proje Bütçe

İş Planı

Firma Faaliyetlerinin Çevreye Etkisi

TGB Ofisi Alanı Talebi

Perhünükler

Ar-Ge İşbirliği Ortaklıklar

Proje Akademik Danışmanları

Provide detailed information about your projects by selecting "Yeni Proje Ekle (Add New Project)"

Proje Adı*

Proje Kodu*

Proje Konusu*

Mevcut Durumu*

Başlangıç Tarihi*

Tahmini Bitiş Tarihi/Bitiş Tarihi*

Kaydet

Kaydet ve Yeni Ekle

Argo Projeleri Ekleme

- 4.1. Proje Adı (Project Name):** Use a concise and descriptive title summarizing your project.
- 4.2. Proje Kodu (Project Code):** Create a code that could serve as an abbreviation for your project and represent it.
- 4.3. Projenizin Konusu (Project Topic):** Summarize your project by discussing the desired outputs, rationale of the project, and the original contributions you intend to make.
- 4.4. Mevcut Durumu (Current Situation):** Provide information about the current status of your project.
- 4.5. Başlangıç Tarihi (Start Date):** Write down the requested start date for your project.
- 4.6. Tahmini Bitiş Tarihi (Estimated End Date):** Specify the estimated end date for your project.

4.7. Proje Sonunda Elde Edilecek Çıktılar (Outputs to be obtained at the end of the project): Fill in useful tools/equipment, products, systems, production techniques, etc. in the "Proje sonunda elde edilecek çıktılar (Outputs to be obtained at the end of the project)" section.

4.8. TGB'de Yürüttülecek Proje (Project To Be Conducted With In TGBD): Please select "Evet (Yes)".

4.9. Ar-Ge Niteliği (R&D Qualifications): Elaborate on aspect of the R&D your project. Fill in this section to answer the question "What feature of your project qualifies it as R&D?" Support it with information about project workflows and significant processes as much as possible. Provide additional documentation if necessary.

4.10. Yenilikçi Yönü (Innovative aspect): Summarize the innovative aspects, anticipated differences from counterparts in the market and industry (within the company, domestically, or internationally), advantages, and superiorities of the targeted output of the project.

4.11. Faaliyet Kodları (NACE Rev.2), Activity Codes: Please enter at least 3 characters to perform a search. The matching records will be listed in the opened list. For example, you can list activity codes related to software by typing "software." You can also expand the activity code by adding dots between two digits. For instance, you can write the activity code "620101" as "62.01.01."

4.12. Proje Detayı (Project Details): In this section, provide details describing the rationale, objectives, and goals of your project, as well as the R&D activities and scope within the project.

4.13. Anahtar Kelimeler (Virgül ile ayırarak yazınız), (Keywords, Separate by comma): Include keywords that you will use to describe your project, such as technology, product, relevant discipline, target audience, etc.

4.14. KDV Muafiyeti Talep Ediyor Musunuz? (Are You Requesting VAT Exemption?): Select "Evet (Yes)" or "Hayır (No)" according to your request. (In accordance with Law No. 4691 on Technology Development Zones, entrepreneurs operating within technology development zones and specialized technology development zones are exempt from income or corporate tax for the duration of their activities exclusively for the delivery and services of system management, data management, business applications, sectoral, internet, gaming, mobile, and military command and control application software produced solely in these zones, exempt from value-added tax.)

4.15. Ticarileşme Potansiyeli (Commercialization Potential): Provide information about the potential market for the product/service that will emerge as a result of the project, including the market potential, customer structure, and existing competitive environment. Please also specify the target sectors and provide information about the targeted market share.

4.16. Ar-Ge Destek Kurumu (R&D Support Institution): If you have received R&D support for your project from any institution, please specify. Otherwise, you can skip this section.

After selecting "Kaydet (Yes)" continue to the next sections.

5. Proje Bütçesi (Project Budget)

Enter your budget information for the project to be conducted within the Teknoloji Geliştirme Bölgesi (Technology Development Zone).

6. İş Planı (Business Plan)

Upload your business plan showing the work packages created in line with the planned R&D stages of your project. Write down the activities you will undertake within the project's start and end dates. If you want to provide detailed information about the work packages, you can perform the operation in the "İş Planı Ek Belge Ekle (Add Additional Document for Business Plan)" section.

7. Firma Faaliyetlerinin Çevreye Etkisi (Impact of the Company Activities to Environment)

Write about the potential beneficial or useful impacts of your project on the environment.

Çevreye Etki Ekleme/Güncelleme

Çevreye Olan Etkileri*

xxx İtd.şti.

Kalan Karşittel. Sayısı: 40000

Firma Genel Bilgiler

Planlanan Ortaklık Yararı

İstihdam Edilmesi Düşünenler Personeli

Ar-Ge Projeleri

Proje Bütçesi

İş Planı

Firma Faaliyetlerinin Çevreye Etkisi

TGB Ofis Alanı Talebi

Yetkinlikler

Ar-Ge İşbirliği Ortakları

Kaydet

8. TGB Ofis Alanı Talebi (TGB Office Space Request)

Specify your min-max square meter requirement for the R&D area needed within the scope of the Teknoloji Geliştirme Bölgesi - TGB (Technology Development Zone), along with the min-max duration (in years) you plan to be present in the zone, and provide information regarding any special requirements/preferences (size, thermal/acoustic insulation, ventilation, etc.) with justifications.

Ofis Alan Talebi Ekleme/Güncelleme

xxx İtd.şti.

Mevcut alandardan ihtiyaç duyulan alan boyutunu belirtiniz(m²)*

İnşaat yoluya sağlanacak ihtiyaç duyulan alan boyutunu belirtiniz(m²)*

TGB bölgesinde ne kadar süre ve alımı planladığınız belirtiniz(Yıl)*

Min Max

Versus Tercih Etmiş Bina

Açıklama/Ek Talepler

Kalan Karşittel. Sayısı: 40000

TGB kapsamında ihtiyaç duyulan Ar-Ge mekanına ilişkin özel ihtiyaç/talepler (boyut, iş/ses yalıtmı, havalandırma vb.) ile ilgili bilgilerin gerekçeliyle lütfen belirtiniz.

Firma Genel Bilgiler

Planlanan Ortaklık Yararı

İstihdam Edilmesi Düşünenler Personeli

Ar-Ge Projeleri

Proje Bütçesi

İş Planı

Firma Faaliyetlerinin Çevreye Etkisi

TGB Ofis Alanı Talebi

Yetkinlikler

Ar-Ge İşbirliği Ortakları

Proje Akademik Denetmen

İşverenler

Değerlendirme İstirmeyen Hakemler

Referanslar

Düzen Bilgiler

Kaydet

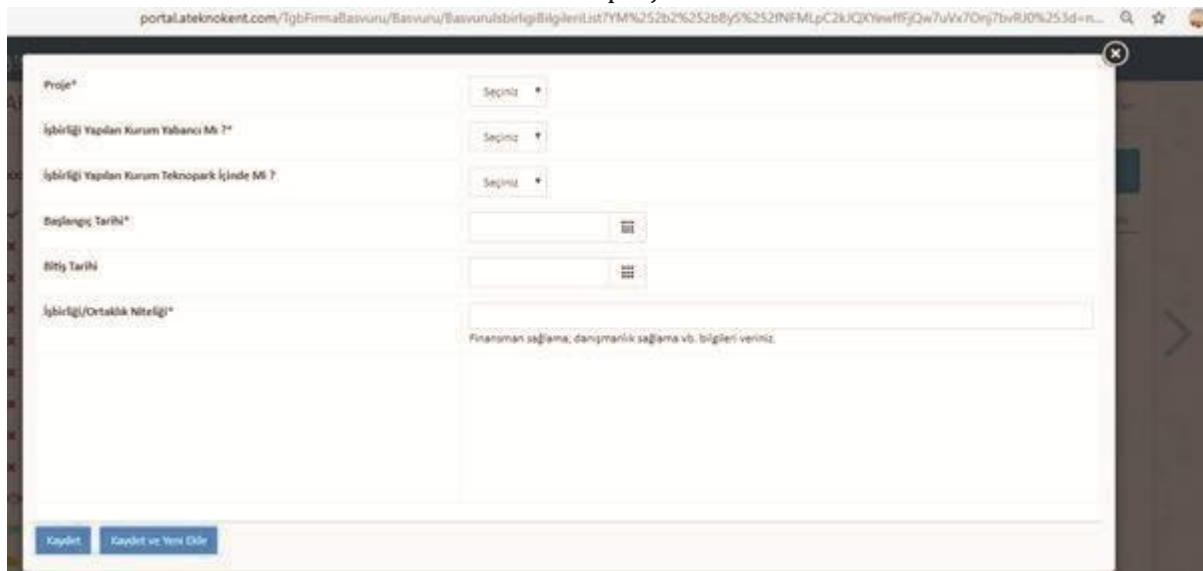
9. Yetkinlikler (Qualifications)

Make a selection according to the qualifications you or your company possess.

10. Ar-Ge İş birliği Ortaklıkları (R&D Collaboration Partnerships)

Describe your collaboration and partnership activities in the field of R&D in this section. Provide information about the level of collaboration with universities, research centers, and other companies within the Batı Akdeniz Teknoloji Geliştirme Bölgesi (Western Mediterranean Technology Development Zone), particularly with Akdeniz University, as well as with companies

outside the Technology Development Zone. Use the "Yeni İş birliği Ekle (Add New Collaboration)" section to add new collaborations related to the project.



Proje*

İşbirliği Yapılan Kurum Yabancı Mi?*

İşbirliği Yapılan Kurum Teknopark İçinde Mi?*

Başlangıç Tarihi*

Bitiş Tarihi

İşbirliği/Ortaklık Niteliği*

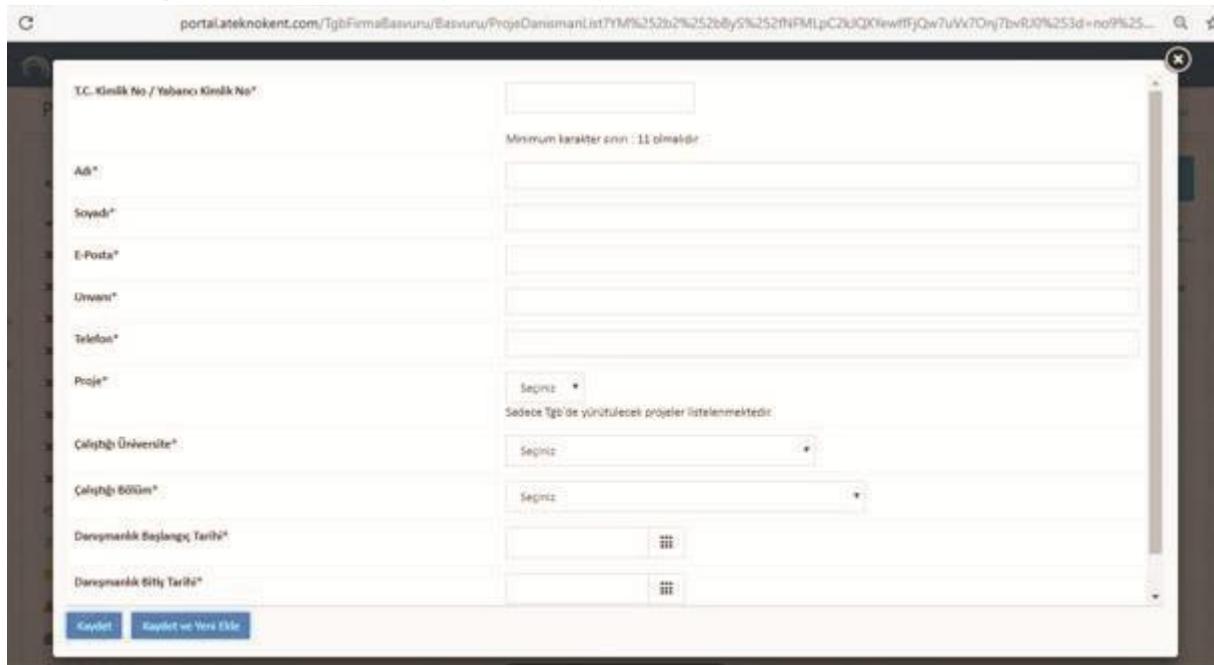
Finansman sağlama; danışmanlık sağlama vb. bilgileri veriniz.

Kaydet

Kaydet ve Yeni Ekle

11. Proje Akademik Danışmanları (Project Academic Advisors)

Enter the project advisors for your projects to be conducted within the Teknoloji Geliştirme Bölgesi (Technology Development Zone). Provide detailed information about the academic advisor using the "Danışman Ekle (Add Advisor)" section.



TC. Kimlik No / Yabancı Kimlik No*

Minimum karakter sınırı: 11 olmalıdır.

Ad*

Soyadı*

E-Posta*

Unvanı*

Telefon*

Proje*

Sadece Tgb'de yürütülecek projeler listelenmektedir.

Çalıştığı Üniversite*

Çalıştığı Bölüm*

Danışmanlık Başlangıç Tarihi*

Danışmanlık Bitiş Tarihi*

Kaydet

Kaydet ve Yeni Ekle

12. Başvuru Ekleri (Application Attachments)

Since additional documents can positively impact the application, please include any nonmandatory documents you have if available.

Required Documents:**If the company has not yet been established:**

- Organizational Chart
- Application Fee
- Project Manager's CV

If the company has been established:

- Trade Registry Certificate
- Tax Certificate
- Organizational Chart
- Signature Circular
- Certificate of Activity
- Application Fee • Project Manager's CV

1. Application Fee:

Incubation application fee: 8.000 TL + VAT

Existing company application fee: 10.000 TL + VAT

First company application fee: 13.000 TL + VAT

Project application fee for academicians: 5.000 TL + VAT

Project completion certificate application fee: 7.000 TL + VAT

2. Account Information for Application Fee Payment:

Account Name: Antalya Technopark Management and Operation Inc.

Bank: HALK BANK KONYAALTI BRANCH IBAN: TR57 0001 2001 2700 0010 1001 23

3. Project Duration:

Minimum 6 months, maximum 24 months.

4. Submission of Application Documents:

After the preliminary review of your project report is approved, the final version will be sent to you for signature via e-mail. It must be printed in two copies, each page initialed and signed, and the General Information (Form 2) page must be stamped (wet signature required). The uploaded documents and the signed application petition must then be submitted to the Technopark Management Office in hard copy. The application date will be considered as the date on which the documents are physically delivered to the management office.